



**Coaching Interests** (indicate L=wants to lead, A=wants to assist, C=college, H=high school)

Coaching Exp.: \_\_\_\_\_

Playing Exp.: \_\_\_\_\_

**Activity Interests** (indicate L=wants to lead, A=wants to assist, C=college, H=high school)

Led/Assisted: \_\_\_\_\_

Participated in: \_\_\_\_\_

**Work Authorization**

Are you legally authorized to work in the U.S. and **accept new** employment in the U.S. **in the position for which you are applying?**      *Yes*      *No*

Do you now, or will you in the future, require sponsorship from EMPLOYER in order to **obtain, extend, or renew** authorization to work in the U.S. **in the position for which you are applying?**      *Yes*      *No*

Proof of citizenship or immigration status will be required upon employment.

**Please indicate how you learned about this position:**

Posting on Choate website ([www.choate.edu](http://www.choate.edu))

Publication or website. Please provide name: \_\_\_\_\_

Choate faculty member or employee. Please provide name: \_\_\_\_\_

Attended a job fair. Please provide name: \_\_\_\_\_

Sent resume without knowledge of a specific opening.

Other. Please explain: \_\_\_\_\_

**Please answer the questions below in their entirety, and then sign below.**

For purposes of these questions, sexual misconduct is defined to mean any verbal, nonverbal, written or electronic communication, or any other act directed toward or with a student that is designed to establish a sexual relationship with the student, including a sexual invitation, dating or soliciting a date, engaging in sexual dialog, making sexually suggestive comments, self-disclosure or physical exposure of a sexual or erotic nature, and any other sexual, indecent, or erotic contact with a student. With respect to abuse and neglect, these terms are given the same definitions as referenced in Connecticut's mandatory reporting laws and relevant criminal violations.

- Have you ever been the subject of an abuse or neglect or sexual misconduct investigation by any employer, state agency, or municipal police department (answer "no" if the investigation resulted in a finding that all allegations were unsubstantiated)?      *Yes*      *No*
- Have you ever been disciplined or asked to resign from employment or resigned from or otherwise separated from any employment while an allegation of abuse or neglect was pending or under investigation by the Department of Children and Families ("DCF"), or an allegation of sexual misconduct was pending or under investigation or due to an allegation substantiated of abuse or neglect, or of sexual misconduct or a conviction for abuse or neglect or sexual misconduct?      *Yes*      *No*
- Have you ever had a professional or occupational license or certificate suspended or revoked, or have you ever surrendered such a license or certificate while an allegation of abuse or neglect was pending or under investigation by DCF or an investigation of sexual misconduct was pending or under investigation, or due to an allegation substantiated by DCF of abuse or neglect or of sexual misconduct, or a conviction for abuse or neglect or sexual misconduct?      *Yes*      *No*
- Have you ever been convicted of a crime?      *Yes*      *No*

“Conviction,” for this application, means a final judgment or verdict of guilty, a plea of guilty, or a plea of nolo contendere, in any state or federal court, regardless of whether an appeal is pending or could be taken.

“Conviction” does not include a final judgment or verdict that has been expunged by pardon, reversed, set aside or otherwise rendered invalid. Further, you are **not required to disclose** any arrest(s), criminal charge(s) or conviction(s) the record(s) of which have been **erased under law**. Such records can include records of a finding of delinquency or that a child was a member of a family with service needs, adjudication of youthful offender status, criminal charges dismissed or nulled, or charges for which a person is found not guilty or a conviction later resulting in an absolute pardon.

Further, any person whose criminal records have been erased is deemed under law never to have been arrested with respect to such erased proceedings and may so swear under oath.

A history of criminal conviction(s) will not necessarily bar consideration of employment. Factors such as the time, seriousness and nature of the offense, as well as rehabilitation, will be taken into account.

- Are criminal charges pending against you?      *Yes*      *No*

Should you have any concerns about answering questions on this application please inquire of Kathy White.

### Statement

I have read and fully understand the questions asked in this application. I certify that all answers given by me are true, accurate and complete and understand that the omission and/or misrepresentation of any fact will be cause for discontinuation of the application process, or if already employed by Choate Rosemary Hall, immediate dismissal from employment.

In connection with my application for employment, I understand and hereby knowingly and voluntarily consent to permit Choate Rosemary Hall to contact anyone it deems appropriate, including but not limited to my former employers, to investigate or verify any information provided by me to discuss my suitability for employment, background, past performance, education, or related matters. I authorize and consent to, without reservation, any party or agency contacted by Choate Rosemary Hall to furnish the above-mentioned information. I hereby release, discharge, and hold harmless, to the extent permitted by federal, state, and local law, any party delivering information to Choate Rosemary Hall or its duly authorized representative pursuant to this authorization from any liability, claims, charges, or causes of action which I may have as a result of the delivery or disclosure of the above requested information. I hereby release from liability Choate Rosemary Hall and its representative for seeking such information and all other persons, corporations, or organizations furnishing such information.

I understand that all offers of employment by Choate Rosemary Hall are contingent upon successful completion of a thorough background check, including the following:

- national criminal records search
- national sex offender records search
- driver records search
- academic credentials (i.e. degrees earned)
- employment history
- Connecticut Department of Children and Families registry search (DCF 3031) or equivalent for state(s) of current or former employment or residence
- Connecticut State Department of Education check
- any international equivalents for those who have lived or worked abroad as adults
- fingerprinting (national records search)

If hired, I agree to abide by all Choate Rosemary Hall policies.

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Signature of Applicant

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Date